

## **EMBASSY OF VIET NAM IN AUSTRIA**

### **2. VISA WITH APPROVAL LETTER**

#### ***General Information:***

- Effective immediately, the processing of all visa applications will be outsourced to the external service provider [Österreichische Visa und Konsular Gesellschaft \(OEVKG\)](#). If the traveler chooses to apply for a tourist visa at the embassy instead of an e-visa, they must contact the [OEVKG](#).
- The Approval Letter serves as an official travel or entry authorization issued by the Vietnamese Immigration Authority (Cục Quản lý xuất nhập cảnh). It must be obtained by the inviting organization or private host in Vietnam on behalf of their guest from a third country. The letter specifies key details such as the purpose of travel (e.g., tourism, business, study), the intended duration of stay, and the number of permitted entries (single or multiple).

#### ***The following documents must be submitted ([by the OEVKG](#)):***

- Original passport valid for at least 6 months upon entry into Vietnam and a copy of the photo page.
- 02 (two) biometric passport photos (4.5 x 3.5 cm).
- [Visa application](#).
- The travel authorization issued by the Vietnamese Immigration Service (Approval No.).

#### ***Collection:***

- Within 7 working days from the date of submission of all required documents.
- The applicant is responsible for verifying all information on the issued visa. Any discrepancies must be reported to the Embassy of Viet Nam without delay. Complaints submitted at a later stage cannot be taken into consideration.

#### ***Contact:***

- **Opening hours: Every Monday and Wednesday from 9:00 am to 12:00 pm**

- The embassy will be closed [on the public holidays of Austria and Vietnam](#). Short-term changes to the opening hours are reserved. Applicants are advised to inquire about the updated opening hours before visiting the Embassy.
- During the opening hours of the Consular Department, telephone inquiries will not be answered.

- **Address:**

Botschaft Viet Nam  
Felix-Mottl- Str. 20  
1190 Wien, Österreich

- **Telefon:**

- The Embassy answers consular-related questions by phone on Tuesdays, Wednesdays and Thursdays from 14:00 to 17:00.  
+ For English and Vietnamese: +43 – 1 – 3680 755 10

- **E-Mail:** consular@vietnamembassy.at